

DTTP Request for Deviation/Waiver (RFD/RFW)
DTTP RFD/RFW Submission Form

1. SUBMISSION DATE (YYMMDD)

2. TO: RCB Support Team – RCBSupportTeam@ngb.army.mil

3. ORIGINATOR'S NAME and ADDRESS:

4. DEVIATION/WAIVER TRACKING NUMBER (issued by the RCB Support Team)

5. POINT OF CONTACT (Name, telephone no. and email address)

6. MODEL/TYPE (i.e., MMS 600, VTT)

7. TITLE OF DEVIATION/WAIVER

7a. TEMPORARY (in months) **/ PERMANENT**

T ☐ _____ Month(s) P ☐

8. EFFECT ON COST/PRICE (estimated cost if not State funded)

9. DESCRIPTION OF DEVIATION/WAIVER (If additional space is needed, use field 11, Remarks)

10. JUSTIFICATION (If additional space is needed, use field 11, Remarks)

11. REMARKS

INSTRUCTIONS FOR THE PREPARATION OF

DTTP REQUEST FOR DEVIATION (RFD) REQUEST FOR

WAIVER (RFW)

[Request for Deviation](#): The DTTP POC shall request a deviation when, prior to manufacture, it is necessary to depart temporarily from the applicable approved configuration documentation for a specific quantity of deliverable units. Normally, for the unit(s) affected, the different configuration will be permanent.

[Request for Waiver](#): The DTTP POC shall request a waiver when, during or after manufacture, the DTTP POC desires authorization to deliver nonconforming items to the Government which do not comply with the applicable technical requirements. For the unit(s) affected, the different configuration will normally be permanent.

Block 1. Date: Enter the submittal date.

Block 2. To: RCB Support Team (email address provided on submission form)

Block 3. Originator name and address: Enter the name and address of the Government activity submitting the request.

Block 4. Deviation/Waiver tracking number: Assigned by the RCB Support Team (formerly the Customer Focus Team (CFT)). The number will be assigned by the RCB Support Team upon receipt of the submitted Deviation/Waiver. D is used for Deviation/Waiver at the end. Unless otherwise authorized by the RCB Support Team, deviations and waivers shall be consecutively numbered in accordance with RCB Support Team policy.

Block 5. Point of Contact: Enter the responsible person's name, telephone number and e-mail address.

Block 6. Model/Type: Enter model or type designation of the parts/equipment for which this request is being submitted.

Block 7. Title of Deviation/Waiver: Enter a brief descriptive title of the Deviation or Waiver.

Block 7a. Temporary (in months)/Permanent: Show whether this is a temporary or permanent request by placing an X in the appropriate box. If temporary also indicate the time-span in months.

Block 8. Effect on Cost/Price: If request will be State funded please enter “State funded”, “None,” or if Not state funded please enter an estimated cost of implementing the request if known.

Block 9. Description of Deviation/Waiver: Describe the nature of the proposed departure from the technical requirements of the configuration documentation and if you want to utilize state labor or NGB labor. Also, marked drawings should be included when necessary to provide a better understanding of the deviation/waiver.

Block 10. Justification: Explain why it is impossible or unreasonable to comply with the configuration documentation within the specified delivery schedule. Also explain why a deviation or waiver is proposed in lieu of a permanent design change.

Block 11. Remarks: Enter any additional information that would enhance your RFD/RFW.